HIDEO

What do people use Hideo for most often?

People most often use Hideo to:
1) look up where someone sits;
2) find a project number or open a project folder; and
3) see what people are working on.

What are the colorful bubbles and boxes on the home page? How are they different from the search bar?

These are meant to be useful bookmarks that you'll refer to again and again (so that you don't have to enter a search every time you want to look up billing rates), whereas the search bar returns more detailed results based on your specific query. Each home page item also can be found within search results, in the knowledge section.

I clicked on a folder link (i.e., G:/36217.00) and nothing happened!

When you click on a folder link, Hideo opens the folder for you. It should open on top of your current window, but if not, look for the flashing folder icon in your desktop toolbar. NOTE: You must be in the office or signed in to the VPN for Hideo to be able to open a folder.

When I click on a project, I see a category called "other sources." What are these?

Hideo in itself is not a database of unique information – it simply pulls information from all of the existing databases that Sasaki uses (i.e., Vision, the network drives, HelpDesk, Lotus, etc.) The key is unifying these disparate sources in a meaningful way – and that's what the "other sources" category does: it displays other sources of information that are related to that particular project. For example, if a project is also featured on our website, a separate card will show. If there is a related M drive folder, or an archived project folder, those will show as separate cards too. All of these sources are tied together by the project's 7-digit number. You can tell exactly where the information is coming from by looking at the colored bar on the top of the card.

Tell me something I didn't know about Hideo.

Did you know that advocates are listed on each person's profile? Or that you can move your own seat in the office map? Have you tried searching by client name? Have you seen the conference room pages that list the technology available in each room? Many cool things, and more to come!

I can't find...

Please tell us! Really, we want to know! Yes, even if it's super obscure. Email hideo@sasaki.com with specifics of what exactly you were looking for – this helps us so much to improve the quality of results shown to everyone.

I need help. Can I have a one-on-one training session?

Yes, absolutely! One of our super-enthusiastic Hideoans would be happy to meet with you and answer all of your questions. Just email hideo@sasaki.com.